



PAPERS AND PRESENTATIONS FOR CEOCOR CONGRESS

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Guidance to Authors

A Review Committee will carefully study all papers submitted. However, they will not act as “Editor”. It is the responsibility of the Author to keep to the standard format (see below) and to ensure that the grammar, spelling and punctuation are correct. The Review Committee may make suggestions for changes to ensure compliance with the objective of the Technical Session at which the paper is to be presented.

Commercial or advertising references in the paper and presentation are not permitted.

Papers and presentations shall be unlocked (no password).

The papers will be downloadable for participants to the Congress and later will be placed on the CEOCOR web site for general access.

1 GENERAL

All texts, abstracts, papers and presentations shall be sent to the presidents of the relevant commissions:

– Commission 1 : Angelika Becker at a.becker@iww-online.de

And Timo Jentzsch at t.jentzsch@iww-online.de

– Commission 2 : Ricardo Gutierrez at ricardo.gutierrez.m@exolum.com

before the final dates as indicated in the call for papers with copy to the Secretariat of CEOCOR at info@ceocor.lu.

2 COMPANY APPROVAL

To ensure that delays do not occur, the Author must obtain official company authorization and release for publication when submitting the paper. This should be confirmed as in place at the time of submittal of the paper and the presentation.

3 LANGUAGES

Texts, abstracts, papers and presentations shall be in the English language only to allow for as large as possible distribution and transmission of the information throughout all countries.

4 FORMATS

Texts, abstracts and papers shall be in colour WORD or PDF format. Presentations shall be in colour PPS/PPT.

5 ABSTRACTS

Authors shall prepare an abstract of their paper in the English language in approximately 10 lines of text. These abstracts will be published on the web site to inform the interested participants about the subjects of the Conference.

Abstracts should also be used as the introduction part of the papers.

6 PAPERS

In order to ensure uniformity, it is essential that all papers are prepared in accordance with the following guidance.

6.1 Length

A typical paper will be 10 – 15 pages in length (including tables, diagrams and photographs) with a minimum of 5 pages and a maximum of 20 pages.

6.2 Page Size & Electronic Format

The page size shall be A4 (297mm x 210mm). Format shall be in Word, Pdf or similar format.

6.3 Layout

All pages must be in black characters, 10 or 12 characters per inch at 12 dots per inch. Letter Arial 12 is preferred.

All pages shall have a 25mm margin on both sides and at the top and bottom.

6.4 Title Page

The title page shall have the format and text sizes as the final page of these Guidance. (Location of the Conference, title, list of Author(s) (the presenting Author first), followed by qualifications, designations and Company name(s) and address(es)).

6.5 Numbering

Number each page on the bottom right of each page.

6.6 References

Number references in the order in which they appear in the text. In-text references should be in normal size type, on the line, in square [] brackets.

6.7 Diagrams

Diagrams should preferably be in colour for the presentations and for download from the web site.

7 PRESENTATIONS

7.1 Length

According to the program of the Conference (see web site), Speakers have 25 minutes of time, question time included.

Speakers shall assure not to over-run the allowed speaking time.

Number of slides should therefore be between 20 and 25.

7.2 Format

Slides shall be in Power Point PPS/PPT format.

7.3 Layout

Slides must be clearly seen at normal viewing distances and readily scanned and understood in less than one minute by the audience. Use two or more slides if necessary. Character size should not be smaller than 16. Do not use more than 6-7 words per line, 10-11 lines per slide. Use graphs, bar charts or curves because they are easier to follow. Tabulated data should not show more than 4 columns and 10 rows per table. Each slide shall mention "CEOCOR 2023" in the Footer. CEOCOR permits company slide templates with a logo for the conference, however, the presentation should be a corrosion technical/scientific message and not a commercial one. The CEOCOR audience will not be impressed by any strong commercial message.

7.4 Practical information and advice

Authors will be invited to upload the presentations. Presentations shall also be sent by e-mail to the president of the relevant commission, with copy to the secretariat of CEOCOR. Authors should not "read" the information on the slides but add value to the slides by explaining. Speak loudly, clearly and quite slowly to give participants with another mother language the opportunity to follow the presentation. Do not forget that the paper is intended for readers and the presentation is intended for listeners, so do not use the paper for presentation.

8 FINAL CONSIDERATION

The Congresses of CEOCOR are an ideal opportunity to meet experts and to exchange latest information, research results and experiences in the field of corrosion and corrosion protection. If you have not attended before, expect a very friendly, open and free exchange of knowledge and expertise with all who you meet. Do participate in the Work Group meetings that will take place before and after the two presentation days.

Your papers and your presentations are the basis for making the CEOCOR Congresses successful. Thank you for being an Author at our Congress!

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Example of Title page

CEOCOR

Ancona (ITALY)

May 26th – May 28th, 2025

Assessment of isolation between a metallic casing and a pipeline by means of remote monitoring and coupon

by *I.Magnifico (AUTOMA S.r.l., Ancona, Italy)*
A.Bonetti (Cathodic Protection Co, Grantham, United Kingdom)
R.Gutiérrez (EXOLUM, Madrid, Spain)

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